

大波士頓區中華文化協會



Greater Boston Chinese Cultural Association

www.gbcca.org

GBCCA Building Key Request Form

To be completed by coordinators of GBCCA Group/Club annual users.

Club Name: _____ Year: _____

Key Requestor: _____ Member ID: _____

E-mail: _____ Telephone: _____

Club Leader: _____ Member ID: _____

-If differ from Key requestor above-

E-mail: _____ Telephone: _____

- I agree that I will not transfer the key to anyone else
- I agree that I will not duplicate the key
- I agree that I will not let unknown people enter the building
- I agree to return the key when I no-longer am an active GBCCA member or club coordinator or designated key holder.

Signed by
Key Requestor

Signature _____ Date _____

Club Leader *-If differ from Key requestor above-*

Signature _____ Date _____

This portion is to be completed by the GBCCA Building Committee.

Key No:

Deposit Fee (\$50):

Key Return Date *(if returned)*:

Approved by (print name followed by signature)

Name _____ Date _____