

# 大波士頓區中華文化協會



**www.gbcca.org**  
437 Cherry Street  
West Newton, MA 02465  
Tel: 617-332-0377

## GBCCA Facility Usage Request Form

Club Name: \_\_\_\_\_ Year: \_\_\_\_\_

Club activity: \_\_\_\_\_

Estimated number of participants/club members: \_\_\_\_\_

Name of the coordinator: \_\_\_\_\_ e-mail \_\_\_\_\_ Tel \_\_\_\_\_

### Request Room usage:

Room \_\_\_\_\_ at Time: \_\_\_\_\_ on \_\_\_\_\_ (day of week)

Beginning \_\_\_\_\_ we would like to use

Room \_\_\_\_\_ at Time: \_\_\_\_\_ on \_\_\_\_\_ (day of week)

We would like to use (1, 2, 3) cabinets.

*Each cabinet requires \$20 user fee per year and \$50 security deposit is required for each locked cabinet. Each group is entitled to one cabinet, extra ones are possible as first requested- first received. The use of locker is reserved for GBCCA clubs*

Yes, I have received and read the GBCCA Club Rules and Rules and Regulations of GBCCA Facility Usage.

Yes, I am aware of the responsibilities of the club coordinator.

Signed by

Name \_\_\_\_\_

Date \_\_\_\_\_



This portion is to be completed by the GBCCA Building Committee.

This group is

- GBCCA club
- Non - GBCCA club

This club will use:

Room \_\_\_\_\_ at Time: \_\_\_\_\_ on \_\_\_\_\_ (day of week)

Locker No:

User Fee received:

Approved by (print name followed by signature)

Name \_\_\_\_\_ Date \_\_\_\_\_